

Poster Presenter Guidelines

Thank you for agreeing to present a poster for Acid Rain 2015. This document should provide you with the necessary information to design and present your poster at the event.

Location and Set Up Times

All three poster sessions will be held on the main floor of the Conference Center. The table below has the times of the poster event, when your poster should be put up, and when it should be taken down. We encourage all to leave their posters up for the entire presentation time.

Session	Poster Session Times	Set Up Time	Take Down Time
Poster Session #1 (Student PS)	Monday, Oct. 19, 5 -8 pm	Monday, 1-3:30 pm	Tuesday, 12-1 pm
Poster Session #2	Tuesday, Oct. 20, 4-5:30 pm	Tuesday 1-3:30 pm	Thursday, 12-1 pm
Poster Session #3	Thursday, Oct. 22, 4-5:30 pm	Thursday, 1-3:30 pm	Friday, 10:30 am -12 pm

Poster set up will start 2 hours before each session, and all posters need to be ready to go at the start of the individual session. Posters should remain up until the takedown time before the next poster session.

Special Student Poster Session

Monday night will be a student poster session. If interested in participating, please choose "Student Poster Session" when submitting your abstract. Awards will be given out for best student posters. More details about this session will be forthcoming.

Poster Set-Up

After your poster is accepted, you will be informed as to which poster session your poster will appear in.

Once at the Conference, each poster board will be given an individual number. Locate your assigned poster board during the assigned time. Please check the online scientific program for any updates to the program.

After the poster session, please leave contact information on your poster board as to where you can be reached in case someone wishes to discuss your research further.

Please have your poster ready to go by the end of the set up times. Pushpins for the poster sessions will be provided.

Poster Removal

Posters need to be removed at the assigned times. All remaining posters will be removed and moved to the registration desk for pick up. Posters remaining after this time will be recycled.

Poster Help

Staff will be available to provide assistance in locating a poster, ordering additional equipment, providing supplies such as push pins, tape, and scissors, and answering general questions. If you need additional supplies, please feel free to bring them with you.

Expectations for the Poster Session

You are expected to have a representative at your poster, for questions and presentation, during the poster session times. After the poster session, please leave your poster up for others to see it after the session is over.

Guidelines for Preparing Your Poster

Each presenter is provided with a 4-foot-high (1.2 meters) by 8-foot-wide (2.4 meters) poster board (landscape arrangement). Poster boards have a 1-inch frame (2.5 cm).

- The presentation must cover the material as cited in the abstract.
- Place the title of your paper and your paper number prominently at the top of the poster board to allow viewers to identify your paper.
- Highlight the authors' names and contact information in case the viewer is interested in more information.

- Prepare diagrams or charts legibly in a size sufficient to be read at a distance of 1.5 meters.
- Paragraph and figure captions should be at least in a 24-point font (0.9 cm height) and headers at least in a 36-point font (1.2 cm height). Be creative by using different font sizes, styles, and colors.
- When working with graphs or charts, use different colors and textures/symbols for each line or bar. A serif font (e.g., Times) is often easier for reading main text, and a non-serif font (e.g., Arial or Helvetica) is legible for headers and figure labels.
- Organize the presentation so it is clear, orderly, and self-explanatory.
- Use squares, rectangles, circles, etc., to group similar ideas. Avoid cluttering your poster with too much text. Label different elements as I, II, III; or 1, 2, 3; or A, B, C; making it easier for a viewer to follow your display.
- Include the background of your research followed by results and conclusions. A successful poster presentation depends on how well you convey information to an interested audience.
- Please do not laminate your poster to ensure that it can be recycled.